



To All Vendors:

Prior to the start of peak shipping, it is imperative that shipping contact information for all shipping locations is correct. If changes have been made to shipping contact(s), or you are unsure of your locational contact information, please complete the [Shipping Address Update Form](#). Please indicate MODIFY CONTACT INFORMATION on the form.

Please Note: The contact email provided will receive important **routing notification emails** from Macy's/Bloomingdales team (**with needed instructions for shipping loads**). This contact phone/email will also be provided to Macy's/Bloomingdales carriers to schedule shipment pickups. Since only one contact can be provided, we suggest that you utilize a group email that includes multiple contacts for your team.

If you have any questions, please contact vendor_help@macys.com.