



### PO Best Practices Peak Season

In preparation for peak season shipping, Macy's Supply Chain is re-issuing the below guidance for all fashion purchase orders:

- The purchase order InDC date (InDC Date) on non-replenishment purchase orders is the last date by which merchandise must arrive at the final destination DCs. **It should not be treated as a Start Ship date.**
- The Ready to Ship (RTS) date must support shipment arrival at each final destination DC on or immediately following the InDC Date
- Shipments should be entered into macysnet 7-14 days prior to the InDC Date. RTS date should be no less than 7 days prior to the InDC Date.
- Shipments must be entered no less than three business days prior to desired RTS date
- Enter POs with different InDC Dates on separate shipment requests from POs with current InDC Dates. Combining future POs with current POs in the same shipment request can delay pickups.
- Each shipment must be ready for carrier pickup based on RTS date entered in macysnet.

Please refer to the RTS calculator on macysnet for recommended ship window for every Monday InDC Date in 2025.

[Ready to Ship Calculator 2025](#) (macysnet logon required)