



Revised October 27, 2014

October 22, 2014

Dear Vendor Partner:

As you know, Macy's is rapidly evolving into a seamless omnichannel retailer that provides customers what they want, when they want it, and how they want it. This requires us to change some of our processes and systems – both internally and in the manner in which we exchange documents with our vendors. The following applies to ALL Macy's/macys.com departments and describes the system changes for which you will need to be prepared.

Beginning **December 8**, 2014, for orders with a February 2, 2015 InDC date or later, macys.com fulfillment center locations will be ordered and transmitted from the Macy's Trading Partner ID – 6113310071 – and will use the following locations below – **Use location number as your guide for prep, shipping, etc:**

Macy's Fulfillment Location #	Macy's Fulfillment Location Description
846	CFC Martinsburg – PS
852	CFC Portland – PS
858	CFC Goodyear - PS
864	CFC Cheshire/West Johnson - PS
876	CFC Sacramento - PS
881	CFC – Stone Mountain – PS
291	CFC – Joppa - PS

- Note that you will begin to receive EDI transmitted purchase orders with these changes on **December 8, 2014**. The In DC dates for these purchase orders will be February 2, 2015 and after.
- The EDI transmitted Purchase Order is your guide as to where to transmit your EDI ASN and Invoice.
- Purchase Orders previously generated and transmitted for macys.com – Trading Partner ID 6113310088 – will not be re-transmitted. Please process and ship those purchase orders as they were received. **Advanced Ship Notices (EDI856) and Invoices**

(EDI810) must be sent to the same Trading Partner ID and use the same location numbers transmitted on the Purchase Order (EDI850).

- **Merchandise ordered from TP ID 6113310071 and shipped to fulfillment center locations must be packed in accordance with the [.com Packing Standards](#) on [macysnet.com](#).**
- All case packs made available to Macy's and macys.com should continue to be made available.
- Vendor Direct to Consumer (V2C) purchase orders will also be included in this transition. More details on that will be sent to those V2C vendors.

From a Process change perspective, our vendors must provide:

- One representative to manage the Macy's account.
- Regardless of the location on the purchase order, the same item should only be assigned one product identifier/style number.
- Ensure continuity for product pack sizes sold to each channel.
- Unique product codes in the UPC catalog at time of commitment.

Again, this change will apply to **ALL** Macy's/macys.com departments:

- Please note that COM sales will now be sent in the one EDI sales feed received from stores today. Those sales will appear in location 129 where COM from stores sales appears today. This also applies to sales reporting on our macyspartners.com portal.
- The [Store to DC Listing](#) is the singular reference for location address delivery information.
- The [Routing Guide](#), [Vendor Standards](#) and [.com Packing Standards](#) are the primary reference documents for shipping and packing guidelines.

We are excited to continue to build on our mutual success as our Omnichannel practices evolve and we develop new ways to better serve the customers of today and tomorrow.

Please call 513-782-1805 with any EDI related questions and 513-782-1409 for more general questions.

Thank you for your continued partnership.