



July 15, 2008

**NOTICE OF PROCEDURAL CHANGE (2 pages)**  
**Direct - To - Store**

**MACY'S WEST**  
**(7 locations moving from Tukwila DC to Direct-To-Store)**

**MACY'S SOFT HOME STORE**  
**(7 locations moving from Tukwila DC to Direct-To-Store)**

Please immediately pass this information to your Traffic/Shipping Manager  
and the EDI Department Manager

**Effective September 1, 2008**

Macy's West /Macy's Home will begin receiving **7 stores** on a direct-to-store basis due to the locations' distances from the Macy's **Tukwila** Distribution Center (DC). Shipments for the following locations must be sent directly to the store, please note the addresses and share with the appropriate parties in your company.

<b>Macy's West Store Store Name</b>	<b>Macy's West Store Number</b>	<b>Macy's Home Store Number</b>	<b>Macy's West/Macy's Home Store Address</b>
Lewiston Center	313	4313	1806 19 <sup>th</sup> Avenue Lewiston, ID 83501
Grand Tetan (Idaho Falls)	322	4322	2240 East 17 <sup>th</sup> St. Idaho Falls, ID 83401
Magic Valley (Twin Falls)	324	4324	1379 Poleline Rd E Twin Falls, ID 83301
Gallatin Valley (Bozeman)	329	4329	2825 West Main Bozeman, MT 59718
Palouse (Moscow)	330	4330	2132 W Pullman Rd Moscow, ID 83843
Coos Bay	334	4334	Virginia Avenue North Bend, OR 97459
Northside Center (Helena)	339	4339	3405 N. Montana Ave Helena, MT 59601

All vendors (collect and pre-paid) must ship merchandise directly to these stores via UPS, provide one ASN per carton and follow the direct-to-store mapping as outlined in the link below:

[http://www.macysnet.com/EDI/pdf/4010/856D2S\\_4010.pdf](http://www.macysnet.com/EDI/pdf/4010/856D2S_4010.pdf)

[http://www.macysnet.com/EDI/pdf/4030/856D2S\\_4030.pdf](http://www.macysnet.com/EDI/pdf/4030/856D2S_4030.pdf)

[http://www.macysnet.com/EDI/pdf/4050/856D2S\\_4050.pdf](http://www.macysnet.com/EDI/pdf/4050/856D2S_4050.pdf)

- Your ship notice must be in our system before your shipment arrives at our store's receiving dock.
- Each shipment must have a UCC 128 label and all required zones completed, reflect the **new address listed above**, and include a valid SSCC 128 bar code providing the store the ability to scan the label upon arrival.
- The UCC 128 label must be placed on the outside of the carton, clear of any internal labels or packing slip envelope overlay.

Macy's recognizes that this is a major change for our vendors and appreciates your partnership in the initiative.

Please contact Macy's Transportation Office at 404-250-7200 with any questions you may have regarding this change in procedure. For questions regarding EDI mapping, please contact the EDI office at 513-782-3182 or 513-782-1873.